



North Coast-Skeena First Nations Stewardship Society

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North Coast Cumulative Effects Interns

The North Coast-Skeena First Nations Stewardship Society (NCSFNSS) is a non-profit society that enables First Nations communities on the British Columbia North Coast and lower Skeena River to collaborate on projects of shared value. The current focus addresses common marine and coastal issues and processes as they relate to fisheries and cumulative effects (CE).

The North Coast Cumulative Effects (NCCE) Program has an exciting opportunity for two First Nations Interns to learn about and support a rapidly growing collaborative stewardship initiative on the North Coast.

Goals:

- To support career minded First Nation youth to develop interests in resource stewardship and management and build the related technical skills.
- To increase direct First Nations participation and capacity within the NCCE Program and in resource management.

Benefits:

- No prior experience is necessary
- Job shadowing, mentoring, and training opportunities with our experienced team
- Hands-on application of resource management skills in a fast-paced work environment
- Opportunity to attend weekly meetings and occasional networking events
- Compensation

Responsibilities:

Pending skills, interests, and program opportunities, this role will support and learn from the various environments within the NCCE Program including in-field monitoring, technical discussions, data management and GIS, technical coordination, and project management and may include:

- Assisting with field monitoring
- Assisting with data management and tracking including filling in field forms
- Compiling contact lists
- Scheduling meetings
- Tracking notes, actions, and reporting
- Performing research and analysis
- Writing briefings and developing other communications materials
- Updating databases
- Liaising as needed across the team for input
- Organizing materials

The successful candidate will meet the following requirements:

- Be of First Nation heritage. Preference will be given to those with local First Nation ancestry
- Be able to relocate to Prince Rupert for the duration of the position
- Grade 12 education as of March 2023, post-secondary degree or certification in related field of study is desirable
- Strong verbal and written communication skills
- Highly motivated with a desire to learn, and ability to work independently with little supervision
- Good time-management and organizational skills
- Flexible and adaptable to changing work experiences

Location:

This position is based in Prince Rupert. Travel within the local area (Terrace, Kitimat, and Prince Rupert) may be required. Field work will be a component of this position.

Remote work options may be considered in special circumstances.

Salary:

This position is based on a 25- to 30-hour work week and commensurate with experience. NCSFNSS offers a competitive salary and benefits package, flexible hours, strong administrative support, and promotes a healthy work/home balance.

To Apply:

Please submit via email a three-page application which includes:

- Cover letter telling us why you are interested in this internship, your strengths, and your career goals.
- Resume
- Two References
 - One from an Indigenous Community you are connected to
 - One from a past employer or volunteer position

Send by email:

RE: NCCE Program Internship

To: Holly Booker, Cumulative Effects (CE) Strategic Initiatives, Email: holly.booker@ncsfness.ca

Cc: Maya Paul, Program Director, Cumulative Effects Strategic Initiatives, E-mail: maya.paul@ncsfness.ca

This position will remain open until a qualified applicant is identified. NCSFNSS thanks all interested applicants, but we will only contact those candidates selected for an interview.